



BOARD OF DIRECTORS MEMBERSHIP APPLICATION

Thank you for your interest in joining the Board of Directors for HAVEN.

A Board of Directors made up of people with diverse belief systems and backgrounds helps Haven be a stronger agency. At the same time, prospective board members should be aware of Haven's core values and the types of issues we publicly support.

- Because Haven understands violence occurs in intimate relationships regardless of gender, and that recognition of those relationships is an important part of finding safety and healing, we support marriage equality regardless of sexual orientation.
- Because Haven knows reproductive coercion is often a part of violent relationships, and control over one's own body is often the first thing a survivor of domestic or sexual abuse needs to establish for healing, we support pro-choice policies and increased access to women's reproductive health services.
- Because Haven understands that barriers to reporting and getting help can be different between the transgender and cisgender communities, and among men, women, and people who don't identify as either, we support policies that are inclusive of everyone regardless of gender identity.
- Because Haven understands survivors in immigrant populations may have additional barriers to reporting, or may view safety differently than the dominant culture does, we support policies that increase safety for immigrant populations regardless of the legal status of individuals.
- Haven believes there is an intersection between power/privilege at a societal level and the effectiveness of traditional responses to violence experienced by those without power. Therefore, we support policies and practices that reflect the unique experience of traditionally marginalized populations. In particular, Haven seeks to improve community responses for survivors who are people of color, members of the LGBT community, survivors of abuse in later life, and survivors with disabilities.

If you have any questions about Haven's core values or wish further discussion, please don't hesitate to contact the Board President or Executive Director.

Please continue to the next page to complete the application. A Board Job Description is attached at the end.

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Please note: The information provided below may be shared with Haven's full board for review. If you join Haven's board, the contact information listed below will be added to Haven's Board Roster, which is available to the public for review.

Date: _____

Name: _____

Occupation / Business: _____

Preferred Mailing Address: _____ Please check one: Home Work

Street *City* *Zip Code*

Preferred phone (with area code): _____

Please check one: Cell Home Work

Email Address: _____

(Most communication is via e-mail. Please provide an email address that is accessed frequently)

Funders sometimes ask us to provide a report on ethnicity of board, staff and volunteers, to ensure we are representative of the communities we serve. For these purposes, how do you define your ethnicity?

Ethnicity: _____

Person who referred you to the HAVEN board (if applicable)

Please list the name(s) and phone number(s) of two references with knowledge of your professional or non-profit experience.

1. Name: _____ Phone: _____

2. Name: _____ Phone: _____

Please explain your understanding of HAVEN's work:

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Please share why the issues of domestic, sexual violence and human trafficking are important to you.

Regular meetings of the board of directors are held six - eight times during the fiscal year. Board meetings last approximately two hours. A member also serves on one of four standing committees that meet as needed. The board is also responsible for conducting three standing fundraising events during the year. Event committees meet on a scheduled basis and vary by event.

Are you able to commit to this schedule? Yes No

Board members bring a variety of skills to the agency.
Please indicate any of the following skills you have and would be willing to share:

- Writing Fundraising Public Relations
 Administration Public Speaking Budgeting
 Grant Writing Technical Expertise Handiwork (carpentry, plumbing, etc.)
 Other: _____

What do you think makes a good nonprofit board member?

Do you speak a language other than English?

No Yes: _____

Please list any other organizations, community or civic, in which you have been involved. Also, please identify any leadership positions held within these groups.

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Please review the attached Board of Directs Membership job description and board agreements. Are there any areas you feel might be inconsistent with your abilities, or are beyond the time you have available to devote to HAVEN?

Please review HAVEN's mission statement attached to this application and comment on your support of our philosophy as explained in the statement.

Have you ever been convicted of a felony? Yes No

Have you ever been charged with a sex offense? Yes No

Have you ever been charged with a domestic violence related crime? Yes No

If you answered yes to a question above, please provide a detailed explanation.

SIGNATURE

Signature of Applicant

Date

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HAVEN Mission Statement

HAVEN is a catalyst for individual empowerment and societal change: Advocating for those impacted by domestic violence, sexual assault, and human trafficking, and working to end gender-based violence.

Board of Directors - Job Description

RESPONSIBILITIES:

Members of the Board of Directors shall serve as the governing body of Haven and shall be legally responsible for all activities of the agency. Board members are responsible for developing agency policy in the following areas:

HUMAN RELATIONS

- Board Membership:
- Recruit new members
- Recognize and nurture existing members
- Provide existing members with opportunities to grow as leaders
- Executive Director Accountability:
- Hiring, terminating and ongoing evaluation of the Executive Director
- Personnel Policies:
- Approve and periodically review personnel policies
- Approve and periodically review grievance procedures

PLANNING

- Determine and periodically review the agency's mission statement
- Determine agency goals (usually 3-5 years, reviewed annually)
- Regularly evaluate agency operations and programs

FINANCE

- Ensure financial accountability of the agency
- Oversee ongoing budget development and review
- Ensure adequate fundraising to support programs and operations
- Ensure adequate management and maintenance of agency properties and investments

COMMUNITY RELATIONS

- Ensure programs and services address community needs
- Ensure agency programs are marketed effectively
- Act as an advocate of the agency in all dealings with the community
- Encourage and support cooperative action with coalitions and other agencies
- Represent the agency at community events

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ORGANIZATIONAL OPERATIONS

- Ensure agency administrative systems, board operations, organizational and legal structures are adequate and appropriate
- Ensure agency and its board members meet all applicable legal requirements

COMMITMENT

- Members of the Board of Directors shall attend board meetings, committee meetings, and any special meetings as called.
- Board members shall attend board training. In addition, board members shall serve on at least one board committee and assist with all fundraising events annually.
- Annually, every board member will commit to a monetary pledge to the agency.
- Members of the Board of Directors shall support the philosophy of the agency as described in the mission statement

Board Agreement

I agree to:

- Support Haven's philosophy as a catalyst for individual empowerment and societal change
- Attend regular board meetings
- Attend annual board retreat
- Attend program-related informational sessions, including a tour of Haven's shelter
- Attend fundraising events
- Make thank you calls to donors as needed
- Make a financial contribution as the board has committed to 100% board giving
- Not use my position on the board to access client-level information